



Created for Greatness

Positioned for Success

Belton Preparatory Academy 5901 Belton Highway Belton, SC 29627

Belton Preparatory Academy Job Description (Elementary or Middle School English Teacher)

Reports to: Principal

Salary: \$47,000 - \$90,853.00

Location: 200 Knights Court, Belton, SC 29627

Job Type: Full-Time Opening

Deadline: Open until filled.

QUALIFICATIONS

- Bachelor's degree from an accredited college or university.
- Elementary or Middle School English certification preferred.
- Valid South Carolina teaching certificate preferred.
- Four-year degree and alternative certification will be considered.

JOB SUMMARY

As an instructor, you have the extraordinary opportunity to set the tone for a student's learning journey—not just for a year, but for a lifetime. When students experience joy, engagement, and success in elementary school, they are far more likely to thrive in middle school, high school, and beyond.

As a teacher, you hold the privilege and responsibility of igniting a lifelong love of learning while modeling the character and integrity you hope to see in your students. You will be the encourager who lifts them up, the guide who walks beside them, and the steady presence who helps them navigate obstacles and challenges.

BPA holds high standards and expectations for all faculty, staff, and students. We seek individuals who are equally committed to excellence—those who continually strive to grow, improve, and give their very best each day.

The duties and responsibilities of the Classroom Teacher shall include, but are not limited to, the following:

ESSENTIAL DUTIES:

1. Create a positive educational climate for all students.
2. Take all necessary and reasonable precautions to protect students and create a safe learning environment.

3. Manage student behavior in the classroom by establishing and enforcing rules and procedures.
4. Maintain discipline in accordance with the rules and disciplinary systems of the school.
5. Foster and maintain effective communication with parents and/or guardians to support student behavior and academic performance and progress.
6. Plan, prepare, and create lesson plans that are reflective of established curriculum and state standards.
7. Provide engaging and quality instruction based on established curriculum and state standards.
8. Establish and communicate clear objectives for all learning activities.
9. Implement differentiated instruction and/or instructional strategies that are reflective of best practices.
10. Assign and grade classwork, homework, tests, and other assignments as appropriate.
11. Maintain accurate, complete, and correct records as required by law, school policies, and administrative regulations.
12. Collaborate with instructional coach, reading coach, interventionists, curriculum coordinator, lead teachers, or grade level teams to discuss student work, share best practices, and ensure student mastery of standards.
13. Use student academic data to drive instruction.
14. Participate in extracurricular activities such as but not limited to school social activities, open house, informational meetings, academic conferences, clubs, and student organizations as directed.
15. Use relevant technology to support instruction.
16. Participate in ongoing training sessions and professional development as required.
17. Assist administration in implementing and upholding all policies and/or rules governing student life, conduct, and behavior in a fair and just manner.
18. Take all necessary precautions to properly care for all property, equipment, materials, and facilities.
19. Supervise instructional aides and volunteers as assigned.
20. Follow all Board and school policies, work procedures, and reasonable requests by proper authorities.
21. Perform other related duties as required.

PROFESSIONALISM:

1. Dress in a neat, clean and professional manner as specified in the Employee Handbook.
2. Maintain regular and punctual attendance.
3. Establish and maintain cooperative and effective working relationships with others.
4. Demonstrate professionalism and appropriate judgment in behavior and speech with students, parents, co-workers, supervisors, support personnel, district personnel, and community members.
5. Follow the chain of command as outlined in the Employee Handbook.
6. Present a positive image of Belton Preparatory Academy at all times.
7. Adhere to the South Carolina Teacher Code of Conduct.

PHYSICAL REQUIREMENTS:

Regularly required to sit, stand, walk, talk, hear; operate a computer, hand-held learning devices and other office equipment; reach with hands and arms, and must occasionally lift and/or move up to 10 pounds.