

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	Monday, February 9, 2026
Facilitator	Rachel Sibilio	Time	6:00 p.m.
Location	BPA science lab	Scribe	Amy Payne
Attendees	Rachel Sibilio, Amy Payne, Erika Vasquez, Edward Hansen, Leca Morehead, Lindsey Cain		
Public Attendees	Patti Barrett, Ashley Smith, John Li, Clay		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6pm.
2.	Invocation	Invocation led by Patti Barrett.
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance.
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on Friday, February 6 th , to the website, Facebook and at the school.
5.	Public Comment	None
6.	Approval of Agenda (Action)	Motion to approve agenda by Erika Vasquez. 2 nd by Leca Morehead. All in favor. Motion carries.
7.	Approval of January 12,2026 (Action)	Motion to approve January board minutes by Ed Hansen. 2 nd by Erika Vasquez. All in favor. Motion carries.
8.	Review of Financials (Joe Hansen)	Statement of activity and statement of financial position reviewed as of January 31, 2026. Balances and assets reviewed. John Li spoke of the academic performance award.

Key Points Discussed		
No.	Topic	Highlights
		<p>\$25,000 award: Performance based bonus from the charter institute to BPA. \$10,000 for elementary \$15,000 for middle school</p> <p>No concerns/comments.</p>
9.	<p>Principal's Reports and Updates to Board (Patti/Ashley)</p> <ul style="list-style-type: none"> ● Enrollment Update <ul style="list-style-type: none"> - Current enrollment - Open enrollment - Lottery update ● Safety concerns ● Fence -Gate latch ● Precision fire update ● Emergency Tourniquet supplies 	<p>Current enrollment is 493 students. Reviewed seats available and how many are on waitlist for each grade.</p> <p>Lottery starts 2/10/26 at 10am. Currently, 6th grade is the only grade that needs to utilize the lottery.</p> <p>Open rooms available to expand grades.</p> <p>Predict 608 students for 2026 start of school year.</p> <p>Had K5 specific open hours. Tours ongoing. Working on yard sign campaign. QR code available to sign up for enrollment. Ad running in Anderson magazine. Facebook advertisements to be posted.</p> <p>Rachel suggested a card with info about BPA with QR code to advertise the school.</p> <p>Safety concerns: Fence-gate latch: latch being replaced; under warranty</p> <p>Precision fire update: To be performed: Annual sprinkler inspection, annual fire pump inspection, and annual portable extinguisher inspection</p> <p>Emergency tourniquet supplies: working with Anderson County emergency services. Provided</p>

Key Points Discussed		
No.	Topic	Highlights
		BPA with an essential list for each class. Bag for each class is \$2,053.47. Supplies to be purchased individually by the school and bags put together. 32 bags needed.
		Motion to move into Executive Session by Erika Vasquez. 2 nd by Lindsey Cain. All in favor; Motion carries.
10.	Executive Session <ul style="list-style-type: none"> ● Personnel update ● Field day Funding (action) <ul style="list-style-type: none"> ● Employee A time off request (action) 	
		Motion to move out of Executive Session at 7:08pm by Rachel Sibilio. 2 nd by Erika Vasquez. All in favor; Motion carries.
11.	Possible action item(s) from the Executive Session	<p>Motion to approve the field day funding, including the field day t-shirt design by Ed Hansen. 2nd by Leca Morehead. All in favor. Motion carries.</p> <p>Motion to approve Employee A's time off request if employee is willing to take unpaid time. Motion made by Rachel Sibilio. 2nd by Erika Vasquez. 5 in favor. 1 abstain. Motion carries.</p>
12.	Miscellaneous/Other from the Board	

Key Points Discussed		
No.	Topic	Highlights
	Next Meeting	The next meeting will be held on Monday, March 9th, 2026, in the BPA science lab at 6 p.m.
		Motion to adjourn at 7:10pm by Rachel Sibilio. 2 nd by Amy Payne. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		
4.		
5.		