

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	June 16, 2025
Facilitator	Rachel Sibilio	Time	6:00 p.m.
Location	BPA Conference Room	Scribe	Amanda Dyar Moss
Attendees	Rachel Sibilio, Zach MacInnis, Amanda Dyar Moss, Amy Payne, Mel Hahn, Erika Vasquez		
Public Attendees	Deirdre McCullough, Mike Drawe-Haskell		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:06 p.m.
2.	Invocation	Invocation led by Zach MacInnis
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on Friday, June 13, 2025, to the website.
5.	Public Comment	None
6.	Approval of Agenda (Action)	Motion to amend the agenda and remove Salaries item #11 from open session by Rachel Sibilio 2 nd by Zack MacInnis. All in favor; Motion carries.
7.	Approval of May 12 th , 2025, Minutes (Action)	Motion to approve the minutes by Amy Payne 2 nd by Erika Vasquez. All in favor; Motion carries.
8.	Building Updates (Pat Alcorn-Highmark)	Mike from Haskell present and reviewed list of concerns regarding the building with the board. Many items discussed with Mike, he will follow up with Pat with Highmark.
9.	Review of Financials (Rachel Sibilio)	Expenses and revenue reviewed for May.
10.	2025/2026 Budget Reading (Rachel Sibilio)	Budget is projected for 490 students. PEBA insurance will be increasing in October for costs to the school. Waiting for more information from the institute so that this number be added to the final budget. Discussion on adding a building budget line item to budget. Legal fees are a line item in the budget as well. All contracts that we currently maintain are in the upcoming budget.

Key Points Discussed		
No.	Topic	Highlights
		Final budget read in July.
12.	Principal's Reports and Updates to Board (Deirdre McCullough) <ul style="list-style-type: none"> Projected Enrollment Advertisement Dress Code Open House/Registration Student Fees Knights Table Afterschool Stipend (Action) 	<p>We have a projected enrollment of 512 students for 2025/2026. K5 and 1st grades have 22 per class. For 3rd through 5th we increased to 26 per class.</p> <p>The Institute will push out another round of ads and geofencing tomorrow.</p> <p>Ashley Smith is taking over Facebook posting.</p> <p>Dress code revisions. Will add BPA hoodies for next year.</p> <p>Open house and registration will be held in July.</p> <p>Student fees reviewed. Last year the fees were \$50 for "technology fee." Reviewed for 2025-2026 school year and for multiple children, will offer a discount: 2 children \$70, 3 children \$90 and 4 or more \$100.</p> <p>Knights table afterschool stipends discussed.</p>
13	Audit Engagement Letter (Action)	<p>We will select someone off the state site.</p> <p>Motion to move for Rachel to select an auditor off the state site to audit for the past year by Amanda Moss, 2nd by Mel Hahn. All in favor; Motion carries</p>
		Motion to move into Executive session by Zack Macinnis 2 nd by Amanda Moss. All in favor; Motion carries.
14.	Executive Session <ul style="list-style-type: none"> Legal Advice Contractual Matters New Hires/Open Positions (Action) Salaries 2025/2026 Budget (Action) 	
		Motion to move out of Executive session by Zack MacInnis 2 nd by Amanda Moss. All in favor; Motion carries.
15.	Possible action item(s) from the Executive Session	<p>Motion to approve salary increase as discussed in Executive session effective July 2025-2026 school year by Amanda Moss, 2nd by Rachel Sibilio. All in favor; Motion carries.</p> <p>Motion to approve the two new hires as presented during executive session by Rachel Sibilio, 2nd by Mel Hahn. One opposed-Amanda Moss, one abstained-Zack MacInnis; 4 in favor, motion carries.</p>

Key Points Discussed		
No.	Topic	Highlights
13..	Miscellaneous/Other from the Board	
	Next Meeting	The next meeting will be held on Monday, July, 2025 in the BPA conference room at 6 p.m.
		Motion to adjourn at 8:32 p.m. by Amanda Moss 2 nd by Rachel Sibilio. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		
4.		
5.		