

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	Tuesday, February 10, 2025
Facilitator	Rachel Sibilio	Time	6:00 p.m.
Location	BPA Conference Room	Scribe	Amanda Dyar Moss
Attendees	Rachel Sibilio, Zach MacInnis, Amanda Dyar Moss, Mel Hahn, Amy Payne, Edward "Joe" Hansen		
Public Attendees	Deirdre McCullough, Bill Roach, Sharri McCullough, Celecia Humphrey, Erika Vasquez, several staff members, parent		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:01 p.m.
2.	Invocation	Invocation led by Dierdre McCullough
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on Friday, February 7, 2025, to the website. It was posted on Sunday February 9, 2025, to Facebook and at the school.
5.	Public Comment	None
6.	Approval of Agenda (Action)	Motion to approve the agenda as amended to include add interview of applicants to agenda under executive session and move Executive session to #9 approved by Rachel Sibilio 2 nd by Zack MacInnis. All in favor; Motion carries.
7.	Approval of January 13 th , 2025, Minutes (Action)	Motion to approve the minutes for January 13, 2025, by Mel Hahn 2 nd by Joe Hansen. All in favor; Motion carries.
8.	Approval of January 21 st , 2025, Minutes (Action)	Motion to approve the minutes for January 21 st , 2025, by Joe Hansen 2 nd by Mel Hahn. All in favor; Motion carries.
		Motion to move into Executive Session by Rachel Sibilio 2 nd by Amanda Moss. All in favor; Motion carries.
9.	Executive Session <ul style="list-style-type: none"> • Legal Advice • Contractual Matters <ul style="list-style-type: none"> o Second Baptist Bill-July • Open Board Seat <ul style="list-style-type: none"> o Interviews • Report on Student Injury 	
		Motion to move out of Executive session by Rachel Sibilio 2 nd Amanda Moss. All in favor; Motion carries.

Key Points Discussed		
No.	Topic	Highlights
10.	Review of Financials (Rachel Sibilio)	Beginning balance and total expenses reviewed. Refunds and reimbursements reviewed.
11.	Equipment/Furniture Needs for 2025/2026 Academic Year (Action)	Mrs. McCullough is putting together Chromebook, smartboard, desks/chair needs. Also, reviewing other furniture needs throughout the facility. Will have tentative list in March, and final for April for the board to review.
12.	Principal's Reports and Updates to Board (Deirdre McCullough) <ul style="list-style-type: none"> Elevator Contract Current Enrollment Enrollment Projections Technology/Furniture Chromebook Estimates Construction Updates Bathroom door Advertisement Updates for Student Recruitment Advertisement for New Hires for the 25-26 School Year 	<p>Contract from Otis for elevator maintenance reviewed. Options are for monthly vs annual payment. This is a 5-year contract. Mrs. McCullough will get additional clarification on the contract and move forward with the contract.</p> <p>Current enrollment reviewed at 448. Enrollment is back up from a dip in January. Open enrollment closes next Saturday. Projected enrollment reviewed for the upcoming year. The next steps for applicants will be entering info into PowerSchool and should be up and running by the end of February.</p> <p>Requesting 20 additional Chromebooks at present. Will check to see if they can be added to current lease. This was discussed last month. Board requests moving forward with lease vs purchase option.</p> <p>Bathroom door reviews and possible repairs to be reviewed tomorrow.</p> <p>Marketing has been a focus in conjunction with the CIE. Geofencing and videos are at the forefront. Per Mrs. McCullough, has seen an uptick the last few weeks based on these newer marketing techniques.</p> <p>Advertisements for new recruits and job descriptions have been sent to be posted on the website. Also, having these posted to Facebook and the Charter institutes website.</p> <p>Buffer was not ordered yet. Reviewing options as the one discussed was no longer available.</p>
13.	Board Officer Elections (Action)	<p>Motion to approve Rachel Sibilio to the position of treasurer and chair positions by Amanda Moss; 2nd by Mel Hahn. All in favor; Motion carries.</p> <p>Motion to approve Amanda Dyar Moss to the position of Secretary by Zack MacInnis 2nd by Rachel Sibilio. All in favor; Motion carries.</p>

Key Points Discussed		
No.	Topic	Highlights
		Motion to approve Mel Hahn to the position of Vice Chair by Amanda Dyar Moss; 2 nd by Rachel Sibilio. All in favor; Motion carries.
14.	Board Training	Scheduled for November 12, 2025, at the Institute from 9am to 2pm tentatively. Looking to add one in April but not final. Optional online classes will be held in February, March and May.
15.	Miscellaneous/Other from the Board	
	Next Meeting	The next meeting will be held Monday March 10 th , 2025, in the BPA conference room at 6 p.m.
		Motion to adjourn at 8:34 p.m. by Rachel Sibilio 2 nd by Zack MacInnis. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		
4.		
5.		